

Association Board Minutes

Commonwealth Private Ambulance Providers - we are not subsidized -

June 26th, 2008

12:00 noon EST at 111 Virginia Street, Richmond, VA

Presiding: Michael Franks
Members Present: Steve from Priority Patient Transport; Randy/Mike from Physicians Transport; Mike/Chris from First Med Inc.; Connie from Med Tran; Tim from Forest Ambulance.
Votes Present: 1 First Med; 1 Physicians; 1 Forest; 1 Med-Tran; 1 Forest; 1 Priority.
Members Absent: Absent but expressing interest Kevin Dillard and Dan Wildman from Lifecare94; Jason Slagle Life Star Ambulance;
Quorum present: Yes
Others Present: none

Called to order by: Michael Franks

Proceedings:

Meeting Called to order by: Michael Franks at 12:10m EST

Were written minutes distributed to board members before meeting for member's review: *no previous minutes to distribute*
Last meeting minutes: *No previous minutes to distribute*
Agenda: *none shared.*

FORMALITIES

At 12:10pm, the Michael Franks called the meeting to order. Michael acted as the Secretary of the Meeting.

QUORUM

As all of the members were present, a quorum for the meeting was established and the meeting was declared to be regularly constituted.

CPAP – Commonwealth Private Ambulance Providers - First Meeting: June 26th 2008,
Richmond Virginia

Motion Made:	Mike made the motion that everyone send him example and backgrounds of violations made by Logisticare and that the more detail/backup/proof that can be provided and made available the better. Once Mike receives all information he will collate and share with the members of the association. Please email everything to Mike at ceo@firstmedinc.com
Any conflicts of interest or abstainments from voting:	None
Seconded by:	Randy
Passed:	Unanimous

Motion Made:	Randy made the motion that he would write some letters and organize an effort to get back the .68 per gallon in gas tax for the future and retroactive 5 years AND that all providers are to give Randy a list of the amount of gallons consumed for transport per annum for the last 5 years 2003, 2004, 2005, 2006, 2007. please email all information to Randy rbreton@physicians-transport.com
Any conflicts of interest or abstainments from voting:	None
Seconded by:	Chris
Passed:	Unanimous

Motion Made:	Connie from Metran would draft a letter that he would send to the board to review and comment on that we could send to the VAA. After the letter is finalized we could all send it in with our logos. The intent of the letter is to encourage the VAA to team up with us or merge our organizations for the common good of all providers.
Any conflicts of interest or abstainments from voting:	None
Seconded by:	Randy
Passed:	Unanimous

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Motion Made:	That the membership have a Chair and Vice-Chair. The Chair will serve a one year term then drop off; The Vice-Chair would serve a one year term and then become Chair. The first year Chair will be Mike and the Vice-Chair will be Randy. The Board/Membership will be responsible for electing a new Vic Chair each year.
Any conflicts of interest or abstainments from voting:	None
Seconded by:	Chris
Passed:	Unanimous

Motion Made:	That Steve would be the “Head of Communications” and develop our website. We want to be transparent and visible with everything we do and invite all those that meet the membership criteria – that being private, non-emergent providers that do not receive subsidiaries.
Any conflicts of interest or abstainments from voting:	None
Seconded by:	Mike
Passed:	Unanimous

Motion Made:	Randy would write a letter to all Providers that we can use to communicate what we are doing.
Any conflicts of interest or abstainments from voting:	None
Seconded by:	Steve
Passed:	Unanimous

Motion Made:	The first year board will consist of all those <u>individuals</u> that attended the first meeting. See attendees above.
Any conflicts of interest or abstainments from voting:	None
Seconded by:	Chris
Passed:	Unanimous

Motion Made:	Voting – that each “entity” defined as the holding company or company may have 1 vote. Motions are
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Richmond Virginia

	passed by a majority of the votes.
Any conflicts of interest or abstainments from voting:	None
Seconded by:	Randy
Passed:	Unanimous

Motion Made:	All members would share ideas for Vendor/Supplier cost reduction opportunities. If you are not a member you do not benefit from these cost reductions.
Any conflicts of interest or abstainments from voting:	None
Seconded by:	Chris
Passed:	Unanimous

Motion Made:	?
Any conflicts of interest or abstainments from voting:	None
Seconded by:	?
Passed:	Unanimous

The meeting ended at: 2:05 pm June 26th 2008

Minutes Developed by: Michael Franks



Michael Franks
Chair

Randy Breton
Vice-Chair

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Deliverables

- Steve – letter and website
- Randy – Fuel rebate; letter to all providers.
- Mike – minutes – collate share with board for feedback and then distribute to all providers.
- Chris – by laws
- Mike – collation of Logisticare violations
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- Future items: Governors seat; by laws; dues; ...

Next Meeting – THURSDAY AUGUST 14th 10am CONFERENCE CALL